

CHIPPENHAM COMMUNITY AREA PARISH FORUM

Wednesday 19th July 2023
7.00pm

in Stanton St Quintin Parish Hall, Church Road, Stanton St Quintin SN14 6DE

NOTES OF MEETING

ATTENDEES:	Wiltshire Cllr Howard Greenman	Kington Division (Chair of Forum)
	Wiltshire Cllr Ross Henning	Chippenham & Villages Community Area Board
	Wiltshire Cllr Nick Botterill	By Brook Division
	Simon Partington	Wiltshire Police – Cyber Crime
	Simon Goodwin	Wiltshire Police – Cyber Crime
	Sgt Jamie Ball	Chippenham Neighbourhood Policing Team
	PC Jess Swanborough	Chippenham Neighbourhood Policing Team
	PC Aimee Jenkins	Chippenham Neighbourhood Policing Team
	PC Paul Croft	Chippenham Neighbourhood Policing Team
	Will Walder	Office of the Police & Crime Commissioner
	Alison Butler	Chap, Rural Rep and Carers Champion
	Ian Plowman	Yatton Keynell & Grittleton Parish Council (Clerk)
	Vivian Vines (Meeting Clerk)	Kington St Michael Parish Council (Clerk)
	Sue Hart	Kington Langley Parish Council (Clerk)
	Sharon Neal	Hullavington Parish Council (Clerk)
	Cllr Zoe Senior	Burton Parish Council
	Cllr Fred Winup	Castle Combe Parish Council
	Cllr Howard Ham	Chippenham Without Parish Council
	Cllr Shelly Parker	Grittleton Parish Council
	Cllr Graham Slaymaker	Hullavington Parish Council
	Cllr Graham Trickey	Kington Langley Parish Council
	Cllr Julie Hoskins	Langley Burrell Without Parish Council
	Cllr Katerina Johnstone	Langley Burrell Without Parish Council
	Cllr Alexandra Knight	North Wraxall Parish Council
	Cllr Michael Barber	Seagry Parish Council
	Cllr Neil Hutton	Seagry Parish Council
	Cllr Gabrielle Horton	Stanton St Quintin Parish Council
	Cllr Adrian Andrews	Stanton St Quintin Parish Council
	Cllr Ruth Gaunt	Sutton Benger Parish Council
	Cllr Fiona Plowman	Yatton Keynell Parish Council
	Cllr Alistair Parker	Yatton Keynell Parish Council

1. WELCOME, INTRODUCTIONS & APOLOGIES:

Wiltshire Cllr Howard Greenman welcomed all to the Forum Meeting. He thanked the Stanton St Quintin Parish Council for hosting the Meeting and noted that apologies had been received from Cllr Jenny Budgell (Chippenham Town Council) and Julia Stacey (Chap). He welcomed all to the Meeting, the first held since the 26th February 2020 prior to the Covid-19 Pandemic. Also the Council Elections held in May 2021. In doing so he referred to the retirement of previous Forum stalwarts and to those who, sadly, had passed away in the interim period. He welcomed the Guest Speaker/s from Wiltshire Police, who would introduce themselves later.

2. NOTES OF LAST MEETING:

The Brief Notes of the Parish Forum Meeting held on the 26th February 2020 in St Peter's Church Meeting Room, Lordsmead, Chippenham SN14 0LL were circulated. Also, as background information, the Agenda for that Meeting and also the Notes of the previous 23rd October 2019 Forum Meeting to remind all of the multitude of matters under discussion at that time.

3. ACTIONS FROM LAST MEETING:

As the previous Meeting had been so far in the past there were no relevant matters.

4. AREA BOARD MEETING:

Chippenham and Villages Community Area Board had last met on Tuesday 27th June 2023 in the Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham SN15 3QN. Kington Langley PC and Langley Burrell Without PC had attended. An Agends item in regard to SSEN – Registration for Priority Service and Resilient Communities Fund was noted.

5. GUEST SPEAKER/S:

Wiltshire Police Cyber Crime Prevent/Protection Officer/s, Simon Partington and Simon Goodwin, of the Digital Investigations and Intelligence Unit, provided a presentation and answered questions on Cyber Crime.

Their overall advice centred around the “Need to be Aware”. They stressed that all use of the Internet left a digital footprint for fraudsters to find and use. They reminded all that a trail of information remained online for evermore providing information for opportunists to take advantage, even though you think you have deleted it.

Main advice proffered referred to the need to create separate passwords for email accounts and log in details to web sites. These should/must be strong passwords, possibly using 3 random words, including complex words, assisted by using a browser password manager. In addition two-factor identification should be turned on for device safety. To avoid ransomware and viruses devices should be updated and backups should be regular to external hard drives or the Cloud.

Phishing emails need to be reported to Action Fraud and “don’t click on links” unless absolutely certain you know they are from a genuine source. Even then “be aware” as fraudsters are experts at producing what appears to be genuine websites.

Forum Members raised a number of questions on the presentation and related issues and the Chair of the Forum and all present thanked both Simon’s for their attendance and presentation.

6. WILTSHIRE COUNCIL & OTHER ORGANISATIONS:

The Agenda item related to issues raised and information received by Parish Councils from Wiltshire Council and other Organisations.

- a) **Neighbourhood Policing.** The Chippenham and Rural Villages Neighbourhood Officer PC Jessica Swanborough, had informed Councils that a Rural Engagement Week was taking place between the 17th and 21st July 2023 at 15 locations around the Community Area. She and colleagues, PC Aimee Jenkins and PC Paul Croft from the Rural Crime Team, were in attendance. Acting Inspector/Sergeant Jamie Bull provided an overview of the new Rural Policing Model and reflected on “old fashioned policing” that was part of the Police and Crime Plan 2022-2025. He emphasised the intention to engage with rural communities who had often felt isolated in future policing. Each member of the Team had been allocated an area of rural responsibility and these details were provided.

Jamie advised that Rural Crime could be broken down into four main types, being Heritage Crime, Environmental Crime, Wildlife Crime and Agricultural Crime and trained officers supported the Team.

Reference was made to the service provided by the Wiltshire Bobby Van Trust and currently 10 active Wiltshire Watch Schemes, that included Neighbourhood Watch, Farm Watch, Dog Watch, Canal Watch and others. To make initial contact with schemes, use generalwatch@wiltshire.police.uk Latest news and alerts can be gained by signing up for the Community Messaging service using www.wiltsmessaging.co.uk and social media presence is on Facebook and Twitter. For more information on policing use www.wiltshire.police.uk and www.wiltshire-pcc.gov.uk And finally, for more information on what crimes and incidents that

have been reported in the Chippenham Community Police Team area visit <https://www.police.uk/pu/your-area/wiltshire-police/>

There was an intention, whenever possible, to attend Parish Council's Annual Parish Meetings and Notice of such would be welcomed and to also attend the Parish Forum.

Forum Members raised a number of questions on the presentation and related issues and the Chair of the Forum and all present thanked the Neighbourhood Policing Team for their attendance.

- b) **Wiltshire Council - Briefing Note 23-15.** A Briefing Note in regards to the Five-year Housing Land Supply and Housing Delivery Test position.
- c) **Wiltshire Council - Briefing Note 23-19.** A Briefing Note in regards to Draft Wiltshire Design Guide and involvement. (see (e) below)
- d) **Wiltshire Council Local Transport Plan - LPT4.** Notification of two workshops to be run by Atkins, on the 18th and 20th July 2023, part of the LPT3 update process.
- e) **Wiltshire Council Design Guide - Consultation.** A Notification of this consultation, taking place between 3rd July and 30th July 2023.
- f) **Wiltshire Council Local Plan Update 2023 - Consultation.** A Notification of this consultation, taking place in the Autumn. Members could view associated documents by this link www.wiltshire.gov.uk/planning-policy-local-plan-review The update suggests that the housing requirement for Wiltshire has reduced by some 8000 dwellings. Rural policies retain the Small and Large village categories, which has implications on those Large villages that need to fill their residual housing numbers during the Plan period to 2038.

7. FORUM MEMBERS ISSUES:

- a) **Chippenham & Villages Area Partnership (Chap).** Alison Butler, Rural Representative, was pleased to see the new Neighbourhood Policing proposals with delegated officers responsible for rural engagement. It was hoped that this would lead to increased communication with those living and working in the rural areas.
- b) **Chippenham Older People's Forum and Chippenham Health & Well-being Group.** Alison Butler reported that there was concern being expressed over health services with 999 emergency service delays, ambulance queuing at A & E, difficulties in gaining GP appointments and securing resuscitation preferences in hospitals.
- c) **Engaging with the Wiltshire Planning Process.** The issue had originally been raised in 2018/19 over concerns experienced with the Wiltshire Planning Portal. Also the lack of engagement by Officers with conflicting attitudes. The lack of experienced staff with local area knowledge was also a concern. Some 4 years had now passed and there was no discussion at this Forum Meeting on these issues. However, the timing was ideal for engagement with Wiltshire Council as the Consultation on the Wiltshire Local Plan Update 2023-2038 was commencing. Wiltshire Cllr Nick Botterill briefly explained the review process. Related documents could be found using the link www.wiltshire.gov.uk/planning-policy-local-plan-review Forum Members and Parish Councils were urged to participate in the update process.
- d) **Local Youth Network Chippenham Area (LYN).** Wiltshire Cllr Ross Henning reported that the Community Area Board remained engaged in Youth matters and that funding was available for youth groups.
- e) **Chippenham Gateway-Junction 17 M4.** St Modwen Park-Phase 2. Local Councils had been invited to attend a private briefing in regards to the evolution of a proposed planning application to extend the existing employment site to the north of the existing site. The issue of the planning status of the M4 junction was raised and Wiltshire Cllr Nick Botterill advised there was no specific policy and all proposals for ad-hoc development would be need to be considered on an exception site basis. Members felt that this was unsatisfactory and that at least a medium term policy should be considered, perhaps part of the Local Plan Update.

- f) **Local Highway Services - Parish Steward Arrangements, etc.** The scheme continued to work well with good local links between the Stewards and Parishes and was a valued service. It was suggested that perhaps an improvement could be made if Parishes could be provided with updates on work completed during visits. Cllr Howard Ham (Chippenham Without PC) raised the issue of difficulties in accessing Highway Officers and securing responses. He highlighted, what should have been relatively simple matters but had now significantly delayed projects, examples being seeking approval to Parish entry sign sites, the Council having already purchase gates, and Rights of Way signs and posts. In both cases, despite constant requests, there continued to be no responses.
- g) **Wiltshire Council Budget & Services.** There was no discussion on this occasion.
- h) **Disability Parking Spaces.** Alison Butler reported that there had been no change in circumstances since the last Forum Meeting.
- i) **Fly-Tipping – Portable CCTV.** Wiltshire Cllr Howard Greenman reminded all that there was a need to re-consider fly-tipping generally and the potential for signage replacement and new signage in hot-spots. The issue of CCTV camera provision also required further discussion and legal agreement/s and the possibility of mobile CCTV van/s could be an option.
- j) **Emergency Planning.** There was no discussion on this occasion. Previously concerns had been raised in regard to the lack of assistance from the Wiltshire Weather Team and questions in regard to legal liability and insurance.
- k) **Climate Action Plans.** Parish Councils had been encouraged to produce local Actions Plans. Some Councils had asked to see examples of Action Plans before considering involvement.
- l) **Tree Nursery Scheme.** As a climate change action the possibility of promoting a mini-tree nursery scheme within the Parishes could be considered. The potential existed for Parishioners to be encouraged to pot up natural seedlings found in their gardens and grow on and to donate to local landowners to plant to replace lost trees or to plant in public areas such as the local woods and recreation grounds
- m) **Traffic Speed Management - Community Speedwatch – Installation of Autospeedwatch and SIDs.** The matter was included to discuss Councils involvement and experiences in traffic calming measures and speed limit reductions. It was agreed that the next Agenda would include sufficient time to discuss issues of concern.
- n) **Virtual Parish Forum Meetings.** The Forum had been asked to consider whether or not there was to be the opportunity for ZOOM/TEAMS and Hybrid Meetings. At this time there was no enthusiasm for this.

8. FORWARD PLAN:

- a) Suggested topics for consideration were: Fly-tipping, Traffic Speeds. Local Policing. Guest Speaker/s could include the Police & Crime Commissioner.

9. AREA BOARD AGENDA PLANNING MEETING:

The next Area Board Meeting was scheduled for Monday 25th September 2023. It was suggested that the Notes of Forum Meetings should be submitted to become an Agenda item under the Partner and Community Updates.

10. AOB:

There were no issues raised.

11. DATE OF NEXT MEETING:

The next Forum Meeting was scheduled for Wednesday 18th October 2023 at 7.00pm in Kington St Michael Village Hall, SN14 6HX